

**Upton Farm Trust  
Annual General Meeting  
Minutes June 7, 2017 - 7:00pm  
Upton Room - West Royalty Community Centre**

**Present:** Barb Trainor, Beth Hoar, Doug MacDonald, Heidi Hyndman, (Chair) Scott Burke.

**Absent:** John MacQuarrie, Todd Depuis  
(13 Members present).

1. **Welcome** from Heidi Hyndman.

President welcomed everyone and introduced the members of the board.

2. **Approval of the Agenda:**

**Motion:** It was moved by Melissa Belvadi and seconded by Cameron MacPhail that the agenda be approved. > Motion carried.

3. **Approval of 2016 Minutes.**

**Motion:** It was moved by Melissa Belvadi and seconded by Tom Garland that the agenda be approved. > Motion carried.

4. **Chairperson's Report:**

Highlights:

- NAPA designation has been achieved.
- Under the direction of Gary Schneider from MacPhail Nursery, ten acres has been planted in the Confederation Forest on the south side of the highway. More planting will continue this year.
- We are still liable for the city portion of the property taxes.
- The Cornwall Bypass construction continues. As part of the negotiations the Trust has obtained a new parking lot as well as a revamped driveway and parking area in their current staging site. Negotiations continue with government for enhancements to Upton Trust Lands.
- Heidi outlined the challenge encountered due to lost files and staff changes at CRA.
- The lease agreement with the province for the adjacent property to Upton has not been signed. A request has been made to Minister Mitchell to remove the requirement that the Trust pay property taxes on the leased land.
- A request was made to Maritime Electric to remove their power lines across the southern part of the property.
- The Off lease area will consist of ~20% of the northern portion of the property or approximately 20 acres..

**Motion:** It was moved by Cameron MacPhail and seconded by Melissa Belvadi that the report be accepted. > Motion carried.

5. **The Treasurer's Report:**

**The report** was presented by Doug MacDonald. (Copies were provided.)

The balance in account is \$5648.40.

**Motion:** It was moved by Doug Mac Donald and seconded by Doug Sobey that the treasurer's report be accepted. > Motion carried

6. **Infrastructure Committee:**

Doug MacDonald presented a report from the infrastructure committee. The report addressed boundaries, signage, parking and benches.

Three new parking lots will be completed soon.

Five new signs at all points of entry will be erected as well as way finding and interpretive signs.

Fencing will be needed to enclose the off leash area and new benches similar to those at Bonshaw Park will be installed.

**Motion:** It was moved by Kathy Kennedy and seconded by Catherine McQuaid that the report be accepted. > Motion Carried

7. **Nomination of Directors:**

- Barb Trainor and Alan Pendergast will be leaving the board
- Scott Burke and Doug MacDonald have agreed to serve another term.
- New Appointments: Marie-Ann Bowden (now) and Nancy Pierce (in the fall).
- Kenneth Lecky nominated and elected for a 2 year term.

8. **New Business:**

There was no new business

9. **Question/Answers/Comments:**

- It was suggested that the filter fabric used in construction at Upton needs to be removed.
- Clarification was made regarding the on leash area from the road to the parking lot.
- Discussion was held on the location and number of garbage bins. The city will only empty 2 bins at this time.
- No time determined for installation of fencing.
- Four businesses are involved in a tree planting business challenge to plant enough trees to cover their yearly paper use. All trees have been planted.

10. **Adjournment:**

**Motion:** It was moved by Melissa Belvadi and seconded by Janet Prentice that the meeting be adjourned.