

**Upton Farm Trust
Annual General Meeting
Minutes June 6, 2016 - 7:00pm
Upton Room - West Royalty Community Centre**

Present: Barb Trainor, Beth Hoar, Allan Pendergast, Doug MacDonald, Heidi Hyndman, Scott Burke(Chair). **Absent:** John MacQuarrie, Todd Depuis

1. **Welcome** from Heidi Hyndman.

President welcomed everyone and introduced the members of the board.

2. **Approval of the Agenda:**

It was moved by Melissa Belvadi and seconded by Corey Micallef that the agenda be approved. > Motion carried.

3. **Approval of 2015 Minutes.**

It was moved by Tom Garland and seconded by Cameron MacPhail that the agenda be approved. > Motion carried.

4. **Chairperson's Report:**

Highlights:

- New Logo's have been designed by Technomedia.
- Under the direction of Gary Schneider from MacPhail Nursery, ten acres has been planted in the Confederation Forest on the south side of the highway. Planting will continue this year with 500 or more trees.
- We are still liable for the city portion of the property taxes Until we receive NAPA designation. Currently that has accumulated to \$33,000.
- Todd Depuis from the Department of Communities, Land and Environment has been joined the board as the second government representative.
- Heidi is in her third term with the board and Kirsten's position needs to be filled.
- CRA is moving ahead with the charitable status file and it should be processed in the next few weeks.
- The lease agreement with the province for the adjacent property to Upton has not been signed. A request has been made to Minister Mitchell to remove the requirement that the Trust pay property taxes on the leased land.
- Heidi made a presentation to Minister Mitchell and Minister Bigger last fall. This was also attended by John and Todd. The NAPA designation should be obtained very soon.

- Short term priorities for the Master Plan include Tree Planting and meadow management.

Motion: It was moved by Kathy Kennedy and seconded by Corey Micallef that the report be accepted. >Motion carried.

5. **The Treasurer's Report** was presented by Doug MacDonald. (Copies were provided.)

Doug presented the treasurer's report. The balance in our account is \$3135.93.

It was moved by Doug Mac Donald and seconded by Melissa Belvadi that the treasurer's report be accepted. > Motion carried

6. **Reappointment of Directors:**

Heidi has accepted reappointment for another 2 year term as per the bylaws. There was support from the floor for the board's strategic approach to recruiting new board members.

7. **Nomination of Directors:**

Scott Burke been nominated to the board (Moved by Melissa Belvadi and seconded by Kathy Kennedy). >Motion carried.

8. **Bylaw Changes for CRA Non Profit Status:**

\ Heidi provided the rationale for the need to rewrite the bylaws which are a governance document. Scott outlined the changes in the draft including the staggering of terms for board members, proxy voting, and electronic participation in meetings.

There was considerable discussion and objection raised from the floor regarding the bylaw changes including the change in 4a "elected" vs "appointed". The were also concerns expressed that changes made to the document from input provided from a member of the trust that were not circulated to the board with enough notice time.

> It was moved by Allan Pendergast and seconded by Cameron MacPhail that a motion to accept the new bylaw changes be tabled. Motion carried

>A motion to accept the proposed amendments and to start her 60 day notice to membership: Moved by Cameron MacPhail and seconded by Corey Micallef. Motion Carried.

> Motion to accept the Bylaws Document For CRA- NFP Status . Moved by Melissa Belvadi and seconded by Allan Pendergast. Motion carried.

A special meeting will be called to approve the bylaw changes at a later date.

9. Question/Answers/Comments:

- Concerns were expressed re the garbage that is being dumped on the site and it was suggested that cameras might help.
- When the Master Plan is moved forward the on leash /off leash dog areas will be defined.
- Questions were raised regarding the fencing of the adjacent property. A price has been obtained but nothing will move forward until a lease is signed for the property.

10. Adjournment